

**Minutes
Board of Health
Chelan-Douglas Health District
April 18, 2016**

Ken Stanton, Douglas County Commissioner, and Board of Health Chair, called the meeting to order at 3:00 p.m.

Board Members Present:

Ken Stanton, Douglas County Commissioner
Steve Jenkins, Douglas County Commissioner
Jill Thompson, Waterville Town Council
John Altman, Entiat City Council
John Sterk, East Wenatchee City Council

Administrative Staff Present:

Francis J. V. Collins, M.D., D.D.S., Health Officer
Barry Kling, Administrator/Environmental Health Director
Carol McCormick, Associate Administrator, Personal Health Services
Kandis Boersema, Associate Administrator, Support and Fiscal Services
Connie Dorner, Administrative Associate, Board of Health Secretary
Alma Castillo, Regional Emergency Response Coordinator
Christal Eshelman, Director of Health Communications

Public Present:

Mike Peterson, Gradient

Consent Agenda

John Sterk, East Wenatchee City Council, made a motion to approve the consent agenda that included the March 21, 2016 Board Meeting Minutes, March Payroll in the amount of \$150,968.40, March Benefits in the amount of \$52,623.24, and approval of payment of 2016 Vouchers No. 2016-0119 to 2016-0158 in the amount of \$70,373.89. Jill Thompson, Waterville Town Council, seconded the motion and it carried unanimously.

Program Update

Alma Castillo, Regional Emergency Response Coordinator, gave a program update on Emergency Preparedness and the Health Care Coalition. There is an emergency response functional exercise scheduled for 9:00 a.m. to 3:00

p.m. this Thursday, April 22, 2016 at Central Washington University in Ellensburg.

Board Discussion

Alma Castillo, Regional Emergency Response Coordinator had shared in her program update that one of the greatest unmet needs during the heavy fire season last year was a clean air facility for people suffering with asthma or other health issues that make breathing difficult with so much smoke in the area. The Health District hopes to purchase five air scrubber units and plans are being made to set them up at a suitable location as a clean air facility the next time we have fires and poor air quality and direct the people with breathing difficulties to go there specifically.

Ken Stanton, Chair, recommended that the Administrator send a letter to the Chelan County Commissioners, Douglas County Commissioners, and the cities of Wenatchee and East Wenatchee requesting that they each donate \$500.00 to purchase more air scrubber units. Jill Thompson, Waterville Town Council, suggested that all the cities in the two-county area receive the letter requesting donations to purchase more air scrubber units.

Steve Jenkins, Douglas County Commissioner, made a motion that the Administrator send a request letter to the Chelan County Commissioners, Douglas County Commissioners, and each of the cities and towns in the two-county area requesting that they each donate up to \$500.00 to be used to purchase more air scrubber units and filters for the proposed clean air facility. The motion carried unanimously.

Public Comment

None

New Business

Barry Kling, Administrator, shared a memo with the Board requesting Board approval for expenditures related to adoption of SmartGov software by our Environmental Health programs. As neither of the Chelan County Commissioners were able to attend today's meeting, Ken Stanton, Chair, tabled the discussion until the May board of health meeting.

Unfinished Business

At the February 22, 2016 Board meeting, Mike Sherer, who helped start the Farmer's Market in Chelan, asked the Board to consider removing the \$20.00 fee charged for each additional location at which a temporary food vendor wishes to serve during a season. These fees usually apply to farmers' markets' vendors, and Mr. Sherer suggested this would benefit small farmers wanting to sell their products at farmers' markets. He also proposed that local health jurisdictions honor permits from other LHJs, especially Okanogan County, for farmer's market vendors. The Administrator went over the Farmers' Market Permits information in the Board packet that was completed by the food program staff. This information showed that there is already no permit needed (and no charge) for a farmer wanting to sell unprocessed produce at a farmers' Markets. It was also pointed out that when a vendor is permitted by another county, our food program has no information about the type of food service covered by the permit, or about the history of compliance or noncompliance of that vendor, making it necessary to retrieve such information from the other jurisdiction in order to know whether it applies to the service the vendor wishes to provide in this jurisdiction. Since this takes staff time, it would not be free and would still presumably result in a fee. It was also pointed out that licenses and permits which do have statewide validity come with fees that support the cost of a statewide database making this feasible – not something currently included in our fees. No action was taken by the Board.

Reports

Kandis Boersema, Associate Administrator, Fiscal and Support Services, reported that through March, 25% of the year completed, the revenue was 37% of budget and expenses were 25% of budget. She also reported that the two Ford Escapes ordered earlier in the year had been delivered.

Carol McCormick, Associate Administrator, Personal Health Services, shared an update on her staff's activities since the last board meeting. Carol reported the CDC has confirmed that the Zika virus is a cause of the birth defect microcephaly.

The Administrator discussed the impact of the Legionella investigation in reducing food inspections and Solid Waste program activities, reported that the Legionella investigation is winding down, mentioned that the Health District has received several public records requests by attorneys representing Legionella patients, reported that the Health District is recruiting for Executive Director for NC ACH pursuant to the NC ACH hosting resolution passed at the previous meeting, and reported that it was not

necessary after last month's meeting to correspond with the Bridgeport School District about restroom facilities for students in temporary classroom buildings because the School District had already resolved the issue in a satisfactory way.

Christal Eshelman, Health Communications Director, is attending advanced PIO training next week.

Adjournment

Ken Stanton, Chair, adjourned the meeting at 4:02 p.m.

Ken Stanton, Chair